



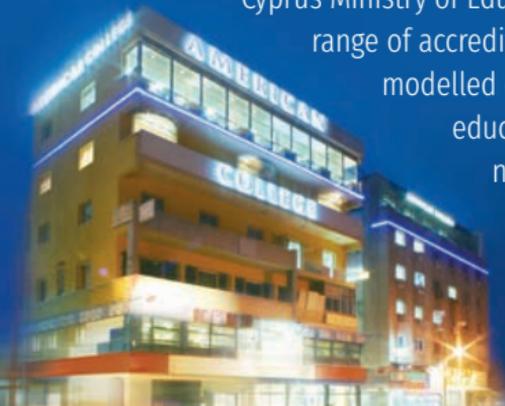
# AMERICAN COLLEGE

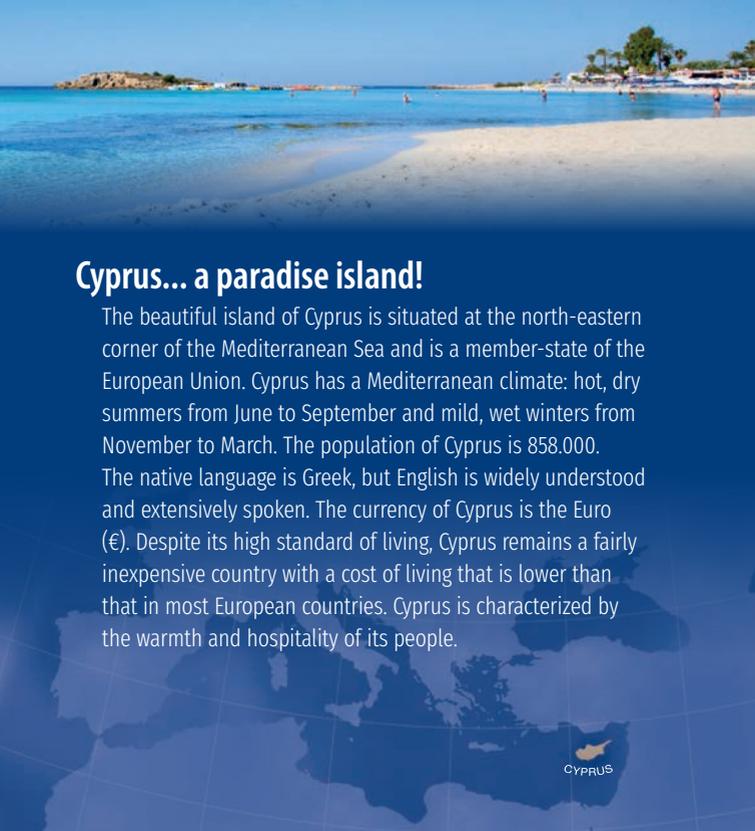
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## International and European Union **Student Concise Guide**



**American College** is a leading higher education institution founded in 1975. The College is one of the oldest higher education institutions in Cyprus. American College is registered with the Cyprus Ministry of Education and Culture and it offers a wide range of accredited programs of study. Its programs are modelled on American and European higher education and are recognized both nationally and internationally. American College hosts students from all over the world.





## Cyprus... a paradise island!

The beautiful island of Cyprus is situated at the north-eastern corner of the Mediterranean Sea and is a member-state of the European Union. Cyprus has a Mediterranean climate: hot, dry summers from June to September and mild, wet winters from November to March. The population of Cyprus is 858.000. The native language is Greek, but English is widely understood and extensively spoken. The currency of Cyprus is the Euro (€). Despite its high standard of living, Cyprus remains a fairly inexpensive country with a cost of living that is lower than that in most European countries. Cyprus is characterized by the warmth and hospitality of its people.

## The cosmopolitan city of Nicosia

With a population of 333.800, Nicosia is located in the center of the island and it is the capital of Cyprus and the country's largest city. Nicosia offers a wide variety of shopping experiences (small shops to modern malls), musical and other cultural events and sports activities such as swimming pools, tennis and basketball courts and running tracks. Apart from cinemas and other entertainment options, Nicosia has an abundance of cafes, pubs, clubs and a range of local and international restaurants with prices and menus set with students in mind. Situated at the heart of Nicosia, American College students are spoiled for choice when it comes to all the above because many of them are within walking distance from the College.



## Accreditation and International Recognition

The American College offers accredited programs of study, which are fully recognized throughout Cyprus, Europe and the rest of the world. Moreover, the College maintains agreements and strong links with numerous universities abroad, where its students may transfer to continue their undergraduate studies or pursue postgraduate studies (master and doctoral degrees) on a credit/year for credit/year basis. Specifically, our students may study for 2 years at our College and 1 in the United Kingdom or 3 years at our College and 1 in the United States and obtain a British or American Bachelor Degree.



## Campus and Facilities

The American College campus is situated in Nicosia at the heart of the city center and is based on several buildings, all next to each other. In addition to our modern classrooms, we have a rich library and online learning resources, state of the art computer facilities, professional kitchen and restaurant laboratories, a well-equipped gymnastic center and a large and comfortable cafeteria.

## Student Welfare

The College is focused on offering a large variety of services for better support, guidance and to improve the quality of life for students. Such services include orientation of new students, accommodation, issuance and renewals of residence permits to International (from non-European Union countries) students, academic and personal counseling, organizing sports activities, facilitating the activities of the clubs and societies and employment and career advising.

## Accommodation

Nicosia offers a wide range of accommodation many of which are within walking distance from the College. Students can either rent a place on their own or share an apartment with other students. A comprehensive accommodation service is available to all American College students who are looking for a place to live.



## Scholarships and Financial Assistance

American College offers numerous scholarships and financial assistance to International, European Union and distance learning students, based on academic merit, financial need or demonstration of outstanding athletic skills and participation in the college athletic activities. Detailed information on scholarships and financial assistance is given in the appropriate Tuition and Other Fees leaflet or Scholarships and Financial Assistance leaflet or can be found in our website ([www.ac.ac.cy](http://www.ac.ac.cy)).

### On campus work programs

A number of part-time, on campus jobs are available to students (e.g. computer laboratory assistants). Students are compensated in the form of tuition fees reduction or wages.

### Right of employment of International students

International students are entitled to seek paid employment of 20 hours per week during teaching periods, provided that the employment hours will not coincide with their study hours at the American College, or 38 hours per week during their holiday periods (Christmas, Easter or Summer).

## Distance Learning

Our distance learning program of study offers students the flexibility of studying from anywhere and at any time of the day over the internet. All students need to have, is a computer with access to the internet. Students are provided with access to our distance learning platform to which they login with their browser. Through this platform they access all the necessary information, learning resources, submit assignments and interact with their professor and other students enrolled in their courses. The time they would have spent on campus in a traditional program of study is replaced with activities such as online lectures, additional reading, watching videos and participating in discussion boards. In terms of assessment, students are required to complete homework and take a comprehensive written examination in their residence country.



## Programs of Study

American College offers the following programs of study in English language:

	Bachelor Degree	3-Years Higher Diploma	2-Years Diploma	1-Year Certificate
<b>Undergraduate programs</b>				
Business Administration	•		•	
International Business	•		•	
Human Resource Management	•		•	
Marketing	•		•	
Management Information Systems	•		•	
Computer Science	•		•	
Hotel Management	•		•	
Travel and Tourism Management	•		•	
Culinary Arts (Cookery)		•	•	
Office Management (Secretarial Studies)			•	•
<b>Postgraduate programs</b>	Master Degree			
Business Administration	•			
<b>Distance learning programs</b>				
Business Administration	•			

## English language programs

In addition, American College offers intensive English language programs to young or mature individuals who wish or need to improve their standard of English language in the shortest possible time.



## Financial Information

Detailed information on tuition and other fees and living expenses for new International, European Union and distance learning students is given in the appropriate Tuition and Other Fees leaflet or can be found in our website ([www.ac.ac.cy](http://www.ac.ac.cy)).

## Admission Information

### Admission criteria

Applicants for an undergraduate program of study (Certificate, Diploma, Higher Diploma or Bachelor Degree) must have a recognized Secondary (High) School Leaving Certificate (i.e. 12 or 11 years of education depending on the country of origin) or equivalent qualifications (e.g. GCE "A" levels). Applicants for a postgraduate program of study (Master Degree) must additionally have a recognized Bachelor Degree or equivalent qualifications.

### English language proficiency

English language proficiency is not a requirement for admission but applicants for programs where English is the language of instruction must provide evidence of English language proficiency such as one of the following or an equivalent qualification:

- An average score of at least 5.0 in the IELTS examination.
- A Secondary (High) School Leaving Certificate where English was the language of instruction.
- A degree or a higher education qualification of at least 2 year's duration where English was the language of instruction.

If a student fails to provide acceptable proof of his/her English language proficiency he/she will be required to take the College English Language Placement Test (EPT) during College registration. Depending on the mark obtained in the EPT students will either join the regular courses of their chosen program of study or take English language preparatory courses.



### Academic year and admission intakes

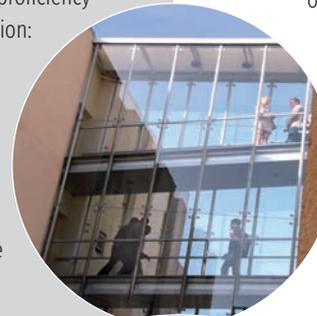
The academic year of the American College consists of two semesters, the Fall Semester (approximately starting in the beginning of October and finishing in the end of January) and the Spring Semester (approximately starting in the beginning of February and finishing in the beginning of June). A shorter but more intensive Summer Session is also offered in the middle of June and finishing in the end of July. Finally, a Summer English language preparatory program is also offered in the middle of June and finishing in the end of August. New students can join the College in the Fall semester, Spring semester or Summer session to study regular courses or English language preparatory programs.

### Admission procedure

Detailed information on the admission and visa procedure (required documents, application deadlines, etc.) for European Union, International and distance learning students is given in the appropriate Admission and Visa Procedure leaflet or can be found in our website ([www.ac.ac.cy](http://www.ac.ac.cy)). The admission and visa procedures for International students differ depending on the student's nationality. Students need to consult the American College website ([www.ac.ac.cy](http://www.ac.ac.cy)) or contact the Office of Admissions to obtain the Admission and Visa Procedures information that apply to their nationality.

### Transfer of credits

Students who have gained knowledge, no matter how it was gained (by studying at another higher education institution, studying towards obtaining a qualification of a national testing program or towards passing an examination of an examination board or professional body, through work experience, etc.), may transfer credits to the program of study they will be attending at American College (i.e. exempted from respective credits), thus reducing the period of study needed to obtain their qualification.



## Contact us

Application forms and any other admission information may be obtained from the College website or the Office of Admissions (see contact details below). In addition, you may contact the Office of Admissions to arrange a campus visit.

Office of Admissions

American College

Mailing address: P.O. Box 22425, 1521 Nicosia, Cyprus

Physical address: 3 Omirou Avenue, Eleftheria Square,  
1097 Nicosia, Cyprus

Tel: +357 22661122, Fax: +357 22665458

Email: [admissions@ac.ac.cy](mailto:admissions@ac.ac.cy)

[www.ac.ac.cy](http://www.ac.ac.cy)

## Connect with us



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*Knowledge, Recognition, Employment.*

