



# AMERICAN COLLEGE

2 & 3 Omirou Avenue, Eleftheria Square, P.O.Box 22425, 1521 Nicosia, Cyprus, Tel: +357 - 22 66 11 22, Fax: +357 - 22 66 54 58, E-mail: college@ac.ac.cy Website: www.ac.ac.cy

## ADMISSION AND FINANCIAL PROCEDURES 2011-2012

### STEP 1 - APPLICATION FOR ADMISSION

Applicants wishing to apply for admission should send the following to the Office of Admissions:

1. Completed **Application Form**.
2. **Application Fee of €65** (non-refundable).
3. Attested photocopies of the **school leaving Certificate (Apolytirion)**.
4. **Attested photocopies of other Academic Qualifications** (if available) e.g. any other examinations passed.
5. Attested photocopies of the **Bachelor Degree Certificate and Mark Sheet**.
6. **Two references using the College reference form**. The references should be from people who can comment thoughtfully on the applicant's abilities. This may include current and/or former instructors, employers, and other associates.
7. **One Photograph** (passport size with the applicant's name written at the back).
8. **Photocopy of ID card**.

As soon as the Office of Admissions receives all the above and provided that the applicant satisfies the admission entry requirements, the Office of Admissions will send a **Certificate of Admission** to the applicant. All the above must be submitted to the Office of Admissions **at least one month** prior to the beginning of the semester/session.

### STEP 2 - PAYMENT

The student should then forward a payment to the college after he/she receives the Certificate of Admission according to the following table:

	<b>Tuition Fees</b>
	<b>Euro</b>
<b>1 Semester MBA Program</b>	2.700
<b>2 Semesters MBA Program</b>	5.400
<b>Complete MBA Program</b>	8.100

### COLLEGE FEES AND ESTIMATES OF OTHER EXPENSES

#### COLLEGE FEES

	<b>Euro</b>	<b>Euro</b>
<b>Tuition fees</b>		
1 Semester (30 ECTS credits – equivalent to 5 courses) MBA		2700
2 Semesters (60 ECTS credits – equivalent to 10 courses) MBA		5.400
Complete MBA (90 ECTS credits – equivalent to 15 courses) MBA		8.100
<b>Other fees *</b>		
Registration fee (per semester/session)		35
Technology fee (per semester/session)		35
Student Activities fee		20

\* All other fees shown above are payable upon registration with the College. The above prices are subject to change without any prior notice.

#### IMPORTANT DATES

	<b>Fall Semester 2011</b>	<b>Spring Semester 2012</b>	<b>Summer Semester 2012</b>
<b>Application Deadline</b>	15 September	3 December	29 May
<b>Registration into courses commences</b>	3 October	6 February	11 June
<b>Commencement of classes</b>	10 October	13 February	18 June